



EAST COAST RAILWAY

प्रधान मुख्य कार्मिक अधिकारी का कार्यालय
Office of the Pr. Chief Personnel Officer
द्वितीय तल, रेल सदन, भुवनेश्वर- 751 017
2nd Floor, Rail Sadan, Bhubaneswar-751 017

No. ECoR/Pers/Wel/SBF/Tech. Scholarship/2024-25

Dated: 06.08.2024

To
All PHODs/CHODs/HODs
CAO (Con.)/ECoR/BBS,
Chairman/RRB/BBS.

Sub: Scholarship for Higher Technical / Professional Education for Children / Wards in Degree/Diploma from Staff Benefit Fund for the **Academic year 2023-24**.

Applications are invited in the enclosed format for grant of scholarship to the Children/wards of Non - Gazetted Railway employees who are pursuing Higher Technical / Professional degree/diploma courses in the **Academic year 2023-24**; under the Head – Education, Sub Head:

1. Scholarship for Higher Technical/Professional Education for wards of all Non-Gazetted staff in Grade Pay of above ₹ 2400/- (i.e. above Level -4 in Pay Matrix) (**both for Girls/Male**),
2. Scholarship for Higher Technical/Professional Education for **Girl Children** of staff in Grade Pay up to ₹ 2400/- (i.e. upto Level -4 in Pay Matrix), and
3. Scholarship for Higher Technical/Professional Education for **Male Children** of staff in Grade Pay up to ₹ 2400/- (i.e. upto Level -4 in Pay Matrix).

It is therefore, requested to give wide publicity among all the eligible Non-Gazetted Railway employees under your control. The applications of eligible employees completed in all respects along with all enclosures/documents, may be sent to Welfare Section of this office **on or before 30.09.2024 in a lot** in the enclosed format Sub-Head wise both in soft copy and hard copy.

No applications will be entertained after due date.

Encl.: Application Format & Statement Format.

(S. C. Hota)

Asst. Personnel Officer -II
For Principal Chief Personnel Officer

Copy for information & necessary action to:

1. The Ch. S&WI to PCPO for kind information to PCPO.
2. Sr. DPO/ECoR: KUR, WAT, SBP and WPO/CRW/MCS may issue notifications for the above purpose at the earliest.
3. Dy. CPO(Con)/Co-Ordn./BBS,
4. The Sr. System Manager/ECoR/BBS- for uploading the notification in Welfare Portal of Personnel department in ECoR website.
5. The General Secretary - ECoRSC & ECoRSU for information.
6. All Members of CSBFC.
7. Notice Board.

For Principal Chief Personnel Officer

APPLICATION FORM

ANNEXURE- I

SCHOLARSHIP FOR HIGHER TECHNICAL / PROFESSIONAL EDUCATION IN DEGREE / DIPLOMA FOR CHILDREN/WARDS FOR THE ACADEMIC YEAR - 2023-24

		Put ✓ mark
(1)	All Non-Gazetted Railway Employees in Grade Pay of Above ₹ 2400/- (i.e. above Level - 4 in Pay Matrix) (for both GIRL & MALE Children/Wards)	
(2)	Railway Employees in Grade Pay up to ₹ 2400/- (i.e. upto Level -4 in Pay Matrix) (for GIRL Children/Wards)	
(3)	Railway Employees in Grade Pay up to ₹ 2400/- (i.e. upto Level -4 in Pay Matrix) (for MALE Children/Wards)	

1	Whether renewal or fresh application (put ✓ mark)	Renewal	Fresh
2	Name of the applicant (employee) in full (in BLOCK LETTERS)		
3	Designation:	4.	Working under/Station:
4	Department:	5.	Division / Unit:
6	P. F. No.:	7	Contact No. (Mobile):
8	Pay Band & Grade Pay (Must be indicated)	Band Pay – ₹	GP -
9	Whether Educational Assistance availed for wards doing Diploma Course after 10th Class.	Yes	No
10	Name of the Child in full (in BLOCK LETTERS)		
11	Sex (Please put ✓ mark)	Male	Female
12	Date of birth of the Child :		
13	Relationship with the employee (Certificate should be furnished from the Pass issuing Authority, in case of dependent brothers/ sisters and others)		
14	(i) Name & Address of the Institution where the student got admission.		
	(ii) Date of Admission		
15	Whether Institution is recognized by Central Govt./ State Govt.	Yes	No
16	Course of study with discipline (Example: BE/B.Tech/MBBS/MBA etc. Civil/Elect. etc.)		
17	Period of Course: (like 2020-2024 etc.)		
18	Academic Session in which he/she is studying at present:		
19	Percentage of marks obtained in the last Exam: A self-attested copy of the result slips or, mark sheet of last Exam passed must be enclosed. (Mandatory).		
20	Amount of fees paid for the course: (To be supported by vouchers in detail item wise). Bills must be from 01-04-2023 to 31-03-2024 .		

Date:_____

Signature of the Applicant (Employee)

(2)

CERTIFICATE for GRADE PAY (Mandatory).

Certified that the GRADE PAY (6th CPC) ₹...../ Level in Pay Matrix is of the above named employee.

(Signature of the Bills Compiling Officer with Stamp)

No.

Dated:

Forwarded to the Secretary, Staff Benefit Fund Committee, E. Co. Railway, Bhubaneswar with the remarks that the particulars given by the applicant have been verified and found to be correct and the claim for scholarship is in order.

Dated:

Signature of the Forwarding Officer
With Office Stamp.

Recommendation of Sr. DPO/DPO/WPO
(If any in brief)

ANNEXURE-II

This is to certify that Shri/Kum. _____ son/daughter of Sri/Smt. _____ is / was a bona-fide student of academic session _____ of this Institution & is reading in _____ course of _____ years Degree / Diploma for the years of _____. His / Her performance and conduct are good. The institution is recognized by the _____.

This certificate is issued only for granting Scholarship for Higher Technical/Professional Education from Railways.

Dated:

Signature of the Head of the Educational Institution
(Stamp)

(INSTITUTE SEAL)