



East Coast Railway

Office of the
Divisional Railway Manager (P)
Khurda Road, Jatni
Dt: 03.07.2024

No. P/Elect/G/JEE(25% IAQ)/2024/04,
To
The Sr.DEE(G)/KUR,
The WPO/CRW/MCS,
The Dy.CEE/CRW/MCS.

Sub: Written test for filling up of the vacancy to the post of JE(Elect.) in Pay Level-06 against 25% IAQ in the Electrical (G) Department.

Ref: 1) This office Notification No.- P/Elect(G)/JEE/25% IAQ/2024, dtd.07.02.2024.
2) This office L/ No.- P/Elect(G)/JEE/25% IAQ/2024/01, dtd.15.04.2024.
3) This office L/ No.- P/Elect(G)/JEE/25% IAQ/2024/02, dtd.25.04.2024.
4) Dy.CEE/CRW/MCS' L/No.-MCS/Elect/G-60/592 dtd.31.05.2024.
5) Sr.DEE(G)/KUR's L/No.-KUR/EL/Estt/JEE/25% IAQ/2024, dtd. 21.06.2024.

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In order to fill up 04 (02-UR, 01-SC & 01-ST) posts including one PwBD (V.I.) post of JE(Elect) in Level-6 against 25% IAQ in the Electrical(G) Department, notification inviting applications was issued vide this office letter under reference (1). The list of eligible staff, who are coming under zone of consideration, has also been published vide this office letter under reference (2), wherein the eligible candidates were advised to remain in readiness to attend the written test at short notice.

It has been decided to conduct the written examination as per the following schedule:

Name of the post & Level	Date of Written Test	Reporting Time of the candidates	Examination duration	Venue of Written Test
JE (Elect) in Level-6	04.08.2024 (Sunday)	9.30 hrs	10.30 hrs to 12.30 hrs (2 hours)	ECORMHS School/KUR

The eligible staff as circulated vide this office letter under reference (2) may be directed to report at 09.30 hrs at the Examination Hall to appear the written test as per the above scheduled programme. It is also, further stated that, this is being IAQ and General Selection, there shall be **no supplementary written test** for the staff who remain absent. This should be circulated widely among the eligible staff.

Note:-

- 1) The eligible candidates, who are on leave/sick etc. should be informed at their residential address regarding the time, date and venue of the written examination with proper acknowledgement.
- 2) It should be impressed upon the staff that, if any staff expressed his/her unwillingness/refusal, the reason of his unwillingness/refusal whatsoever, may be obtained in writing and forwarded to this office for taking further necessary action.
- 3) Necessary duty passes may be issued by the nominated officers/supervisors in favour of the staff concerned to attend the written examination.
- 4) The staff concerned is to be spared by the officer/supervisor with proper identification as per the enclose proforma (sparing memo). The sparing memo should have the photograph of the employee pasted on it duly attested in a manner that the signature of the releasing official and the rubber stamp below that appear partially on the photograph and partially on the paper outside the photograph.

RAMESH CHANDRA MAHALIK
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Date: 2024.07.03 14:13:06 +05'30'

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- 5) Sparring memo should have the signature of the employee and his/her thumb impression both of which should be duly attested by the officer signing the sparring memo with officer's name and designation appearing below the signature.
- 6) After the written examination is over, provisional Answer Key of the question paper will be uploaded in ECoR website <https://eastcoastrail.indianrailways.gov.in> (Path: About us.→ Division→Khurda Road →Selection/Suitability). Candidates appeared in the written examination may submit their representation in respect of Answer Key and ambiguity in questions, if any, through **HRMS grievance module** with documentary proof within seven days period (including intervening holidays) from the date of uploading the Answer Key in the website. [Path: Grievance-→Register Grievance→Grievance Type (Promotion/Seniority)→Sub-Grievance Type (Others) →Grievance Description (Type the objection in brief)→Upload necessary authentic document]. The decision of the question Setter in publishing the Final Answer Key after disposal of representations, if any, submitted by the written appeared candidates within the stipulated period will be final and no further correspondence in this regard will be entertained.

Encl: Sparring memo

RAMESH CHANDRA MAHALIK
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(R.C. Mahalik)
Asst. Personnel Officer(M&E)
For Divl. Railway Manager(P)/KUR

Copy forwarded for information and necessary action to-

- (1) CVO/ECOR/BBS for information necessary action please.
- (2) Sr.DSTE/KUR. It is requested to depute one technical staff for operation of CCTVs at ECoRMHSS/KUR on **04.08.2024 (Sunday) at 10.00 hrs.**
- (3) Principal ECoRMHSS/KUR. It is requested to keep reserve four rooms in which CCTV provision is available for the above selection for **76 (seventy six) candidates.**
- (4) All Unit in-charges concerned.
- (5) DC-ECORSC/KUR, DC-ECORSU/KUR.
- (6) Notice Board.

**Written Test for filling up of the vacancy to the post of JEE in Level-06
against 25% IAQ in the Elect(G) Deptt.**

Ref- Sr.DPO/KUR's Notification No.- P/Elect(G)/JEE/25% IAQ/2024, dtd.07.02.2024.

SPARING MEMO

Name	
Designation/Station	
Father's Name	
Date of Birth	
PF No. & HRMS Id.	
Date of Appointment	
Mob. No	
Community	
Passport Photograph	Thumb Impression

Signature of the Controlling Officer/
Sub-ordinate In-charge with Stamp