

EAST COAST RAILWAY

Office of the
Principal Chief Personnel Officer
Rail Sadan
Bhubaneswar-751016
Dated: 28.12.2022

No.ECoR/Pers/Gaz/MED/AHO/22-23

The PCMD-ECoR/BBS.
The Sr. DPO- KUR, WAT & SBP.
The CMS- KUR, WAT & SBP.
The MD/CH/BBS.

Sub: Formation of Group-B Panel of Assistant Health Officer (AHO) in Level-8 in Medical Department of ECoR for the assessment period 2022-23.

1. It has been decided by the competent authority to hold written test for formation of Group-B Panel of 02 (01-UR & 01-ST) posts of Assistant Health Officer (AHO) in Level-8 in Medical Department of East Coast Railway for the assessment period 2022-23. The exact date, time and venue of the written test will be intimated in due course.

2. **Conditions of Eligibility:**

- I. As per Recruitment Rules for the Group-‘B’ post of Assistant Health Officer published by Railway Board vide Notification No. 2010/E (G)RR/1/3 dated 12.07.2019, Health & Malaria Inspector Grade-I in Pay Matrix Level-7 with two years’ regular service in Pay Level-7 and possessing B.Sc. (Chemistry) degree from a recognized University and one year diploma in Health & Sanitary Inspection from a recognized University or Institution and also should have successfully undergone “Refresher Training Module” for H&MI Grade-I conducted by the Zonal Training Institutes, are eligible to appear for the selection.
- II. The requirement of possessing B.Sc. (Chemistry) degree shall not be applicable in the case of Health and Malaria Inspector Grade-I who were recruited as Health Inspectors prior to issue of Railway Board’s letter No. E(NG)II/89/RR-1/7 dated 24.05.1990 or promoted as Health Inspector prior to issue of Railway Board’s letter No. E(NG)/I/98/PM/10/3 dated 09.09.1999.
- III. Where juniors who have completed their qualifying or eligibility service and are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service.

IV. The service will be reckoned as on **01.01.2022.**

3. A provisional list of 08 candidates in order of seniority, based on the provisional integrated seniority list of H&MI issued vide letter No. ECoR/Pers/12/Med/Seniority/35/2022 dated 02.03.2022 of Medical Department/ECoR who have completed minimum two years of non-fortuitous service in Level-7 as on 01.01.2022 (Cut off date) and are coming in the zone of consideration for the assessment period 2022-23, is attached at Annexure-A. Also an additional list of 08 candidates, next in order of seniority of H&MI are placed in the Stand-by List at Annexure-B. Against any ineligible/unwilling candidates of Annexure-A, the willing and eligible candidates of Annexure-B may be called for the written test to the extent of making good the zone of consideration.

4. The candidates whose names are borne in the provisional lists at Annexure-A and Annexure-B should submit their options (willingness/unwillingness) **latest by 06.01.2023** in the attached format (Annexure-C) to the concerned Controlling Officers/Personnel Officers. The concerned Controlling Officers/Personnel Officers should verify the eligibility criteria of the willing candidates as mentioned as per the instructions contained at para-2 (I) to (IV) above from their Service Record/any other available records and send all the option applications along with a consolidated statement to the Dy.CPO(Gaz)/ECoR/BBS **latest by 10.01.2023** positively. The concerned Controlling officers/Personnel officers should not consider the options received after the last date of **06.01.2023** under any circumstances.
5. It is the employee's responsibility to exercise his willingness/unwillingness to take the selection, and failure to respond or to provide the intimation within the period allowed will be treated as unwillingness on his part to take the selection. If willingness/unwillingness is not received within the above mentioned stipulated date, it will be deemed that the candidate has availed of the opportunity of appearing in the selection & it will be treated as his unwillingness to take the selection.
6. In case any candidate is on leave or on deputation to other Railways/Units/office or on sick list, the Controlling officer concerned and the offices where he last worked should send necessary advice to the authority under whom he is working or the Medical Authority as the case may be and an acknowledgement obtained. Options of the staff concerned need not be sent to this office directly. Controlling officers/Personnel officers should ensure that options received by their offices after 06.01.2023 are not forwarded to HQs office under any circumstance. Names of those staff who do not fulfill the eligibility criteria, need not be forwarded.
7. **Pre-Selection Training** for a period of 3-4 weeks (15 to 20 working days) to the eligible and willing ST candidates should be arranged by the Executive side in terms of Railway Board's letter No. E(GP)/2010/2/39 dated 28.08.2019 (RBE No. 142/2019). As it is mandatory, refusal, if any, should be obtained in writing.
8. **Objective and Scheme of Examination:** The examination aims at a comprehensive assessment of knowledge of the candidates related to their professional ability, Official language policy, Establishment and Financial Rules. ***The formation of the panel will be on the basis of 'Seniority-cum-Suitability'.*** Selection of candidates for empanelment is based on a (i) Written Examination, (ii) viva-voce (with prior Medical Fitness test) and assessment of record of service by the Selection Committee vide Para- 10.1 to Para 10.2 of Master Circular No. 68.
9. **Written Examination:** In order to bring objectivity to the Selection process, it has been decided by Railway Board vide RBE No. 53/2019 that the written examination shall comprise of one Paper which shall have 100% Objective type Multiple Choice Questions only. The paper will be of 100 marks with distribution as given below:-
 - a) Technical Subject including Official language policy : 70 marks
 - b) Establishment and Financial Rules : 30 marks
 - c) Qualifying marks : 60
 - d) There will be 110 questions of objective multiple choice types with four answer options numbered as A, B, C & D. The candidate has to answer a maximum of 100 questions. All objective type questions carry equal marks.
 - e) In Section (a), there will be 80 questions including 10 optional questions on Official Language Policy. In this section, only 70 questions are to be attempted by the candidates. In case, any candidate answers more than 70 questions, only the first 70 questions will be evaluated and the rest will be ignored, even if attempted.

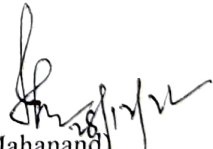
- f) The questions on official language policy will be of 10 marks i.e, 10% of maximum 100 marks, but these questions will not be compulsory.
- g) There shall be negative marking for incorrect answers. One-third of the marks allotted for each question will be deducted for every wrong answer as per RBE No. 53/2019.
- h) Candidates should get it noted that to ensure the authenticity of the answers to Multiple Choice Questions, no corrections of any type (viz. cutting, overwriting, scoring off a ticked answer & ticking another answer, erasing, modifying the answer in any way) will be permitted. Zero marks will be awarded in such cases of corrections in terms of RBE No. 53/2019.
- i) The duration of the written examination will be of **02 hrs (120 Minutes)**.
- j) **Syllabus:** The syllabus for the written examination for promotion to Group-B post of AHO is attached.

10. Viva-voce & Record of Service:

	Maximum marks	Qualifying marks
1. Viva-voce	25	30 (Including at least 15 marks in the
2. Record of service	25	record of Service)

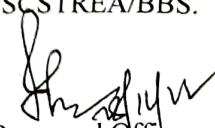
11. The Controlling Officers/Sr.DPO of concerned Unit/ Division should ensure that the ACRs/APARs of the candidates for the last five years completed in all respect, SRs & Personal files are kept ready with them and should send the same to Dy. CPO(Gaz)/BBS, when called for.
12. In terms of Railway Board's letter No. E(GP)80/2/8 dtd. 31.10.91 only those candidates who qualify in the medical examination of prescribed standard are eligible to appear in the viva-voce test.
13. The above Notification is uploaded in ECoR website: www.eastcoastrailways.gov.in → Recruitment Information.

Encl: (i) List of candidates (Annexure-A & Annexure-B).
(ii) Application Format (Annexure-C).
(iii) Syllabus (Annexure-D).


(H.K. Mahanand)
Dy. Chief Personnel Officer (Gaz)
For Principal Chief Personnel Officer

Copy forwarded for information to:

- (1) Dy.CPO (HQ)/BBS.
(2) Sr. System Manager (IT)/BBS for uploading in ECoR's website.
(3) The General Secretary- ECoRSC/BBS, ECoRSU/BBS, AIOBCREA/BBS, AISCSTREA/BBS.
(4) Notice Board.


For Principal Chief Personnel Officer

Annexure-A**Provisional list of candidates of H&MI-I in Medical Department for AHO Selection 2022-23**

Sl. No.	Name (Shri)	Design.	Com.	Station	Date of Birth	Effective date of entry in H&MI-I (Level-7)
1	K. Rambabu	H&MI-I	SC	WAT	30.06.1975	26.02.2008
2	Sahajahan Sinku	H&MI-I	ST	KUR	06.01.1963	16.12.2011
3	Jayanta Mondal	H&MI-I	UR	BBS	20.05.1976	16.12.2011
4	Kumar Swet Kamal	H&MI-I	UR	KUR	15.01.1979	16.12.2011
5	D.C. Jhariya	H&MI-I	SC	KUR	22.06.1978	16.12.2011
6	M. Mohan Rao	H&MI-I	UR	WAT	02.06.1965	29.06.2012
7	Bhikam Singh Karharia	H&MI-I	ST	WAT	07.07.1965	29.06.2012
8	B. Satyanarayana	H&MI-I	UR	WAT	10.05.1963	07.07.2012

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Annexure-B**Stand-by List of candidates of H&MI-I in Medical Department for AHO Selection 2022-23**

Sl. No.	Name (Shri)	Design.	Com.	Station	Date of Birth	Effective date of entry in H&MI-I (Level-7)
1	P. Ram Narayan	H&MI-I	OBC	WAT	09.07.1981	01.11.2013
2	Mahesh Kumar Lalam	H&MI-I	OBC	WAT	17.03.1979	01.11.2013
3	Binay Kumar	H&MI-I	OBC	MCS	05.06.1974	01.11.2013
4	D. Vishnuprasad	H&MI-I	OBC	PSA	18.03.1979	01.11.2013
5	Pawan Kumar	H&MI-I	UR	KUR	01.03.1978	01.11.2013
6	Sibarama Gouda	H&MI-I	OBC	PUI	18.05.1978	01.11.2013
7	K. Suresh Babu	H&MI-I	SC	WAT	01.08.1970	01.11.2013
8	Syed Ahmed Ali	H&MI-I	UR	WAT	22.05.1978	01.11.2013

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East Coast Railway

Proforma of Application for Selection to Group-B post of AHO for 2022-23

OPTION: Whether Willing/Unwilling

1. Name & Community of the candidate:
2. Designation & Station :
3. Present Grade :
4. Date of Birth :
5. Date of appointment :
6. P.F. No :
7. Posted under :
8. Unit/Division :
9. Whether completed “Refresher Training Module” for H&MI : YES / NO
10. Signature of the candidate :
11. Mobile No. :
12. Email ID :
13. Date :

14. Countersignature of the controlling officer:

(With Designation and seal)

(Note: Willingness/Unwillingness to be submitted on or before 06.01.2023)

SYLLABUS FOR SELECTION FOR PROMOTION TO THE POST OF ASSISTANT HEALTH OFFICER.

TECHNICAL (Professional)

1. Water :- Sources, Water pollution, Purification, ultraviolet, irradiation, ozonisation, Reverse osmosis, Chlorination , Breakpoint chlorination, Residual chlorine, Chlorinator, Chlorine demand, Disinfection of well, Distribution system, Sampling of water for chemical and bacteriological analysis, Standard of water quality, monitoring of quality of water. Water borne diseases and the prevention and control, swimming pool sanitation, Role of Health Inspectors is safe water supply.
2. Water management: - Collection and disposal of refuse, Hospital waste management.
3. Excreta Disposal:- Excreta Disposal in sewered and unsewered areas, septic tank, aqua privy, water carriage system, house drains, inspection chamber sewers, man holes, precaution for entering man hole, sewage disposal maintenance of public toilets.
4. Environmental sanitation:- mechanization in sanitation.
5. Food, Nutrition and adulteration food:- deficiency diseases, balanced diet measures for controls food borne diseases, monitoring of quality of food prevention of food adulteration act, powers of food inspector, method of simple and follow up hygiene of eating places, education of food handlers licensing.
6. Health statistics:- Census health service, health and fertility indices, collection and analysis of data, pictorial and graphic representation of data, record keep in reporting.
7. National Health programmes:- Tuberculosis, Malaria, AIDS, Diarrhoeal diseases.
8. Pest control: - Identification of mosquito breeding sites, anti- mosquito measures including bio-environmental engineering methods, anti-fly measures rodent and stray dog control.
9. Epidemiology:- Control of Epidemics, Notifications – Notifiable diseases quarantine disinfection.
10. Prevention and control of communicable and non- communicable diseases.
11. Industrial Hygiene: - Industrial Hygiene, Industrial hazards, protection against accidents, protection against occupational diseases.
12. First Aid to the injured.
13. Reproductive and child health:- Family Welfare Programme, contraceptive methods, immunization schedule, vaccines and its use in various diseases, pulse-polio immunization, cold chain.
14. Health Education: -Principles and methods, motivation, counseling.

15. Medical arrangements in fairs and festivals,
16. School Health services.
17. Diseases surveillance.
18. General-: Organization of special camps like multipurpose health drives seeking community participation, field action groups, health promotion councils, coordination with other department as well as other Government and Non-Government Agencies.
19. Inspection and Record maintenance.
20. Contracts and Tenders.
21. Procurement of Stores: - Inventory control, maintenance and condemnation of equipment.

B.2. FINANCE & ACCOUNTS

- 3.1. Classification of Expenditure
- 2.2. Canons of Financial Property.
- 2.3. Stage of Budget.
- 2.4. Accountal of Material, Dead Stock Register, Accounts & Audit Inspection of Field Units, Audit Notes.

C.3. ESTABLISHMENT & PERSONNEL.

- 3.1 Attendance, Drawal of Salary Bills, Leave Records, Correlation of all three.
- 3.2. Entitlement of Staff / Supervisors under Pass & Medial Attendance Rules.
- 3.3. Selection & Trade Test
- 3.4. Staff Welfare, Role of Welfare Inspectors, Handling of Staff Grievances
- 3.5. Railway Service Conduct Rules, D&A Rules.
- 3.6. Importance of Peaceful Industrial Relations Recognized Unions and Associations, PNM.

N.B.-: At least 10% marks will be on questions pertaining to official language policy and official language rules, though answering the same will not be mandatory.