

EAST COAST RAILWAY

SL. No. 130(G)/04
Circular Letter No. CCM/279/04

Office of the

Chief Commercial Manager
Bhubaneswar-23
Dated 02.12.04

To

All Station Managers / Commercial Supervisors / Goods Supervisors / Siding Clerks / Booking Clerk in charges / Weigh- Bridge Clerks / Clerk in charges / Agencies / Out Agencies.

Copy for information and necessary action to the :

COM/E.Co.Rly., S.E.Rly., S.E.C.Rly., N.Rly., N.F.Rly., E.Rly., S.Rly., S.C.Rly., W.Rly., N.E.Rly., C.Rly., S.W.Rly., N.C.Rly., N.W.Rly., S.W.Rly., & E.C.Rly.
CCM/E.Co.Rly., S.E.Rly., S.E.C.Rly., N.Rly., N.F.Rly., E.Rly., S.Rly., S.C.Rly., W.Rly., N.E.Rly., C.Rly., S.W.Rly., N.C.Rly., N.W.Rly., S.W.Rly. & E.C.Rly.
DRM/ E.Co.Rly./KUR, WAT & SBP, Sr. DOMs/ E.Co.Rly./KUR, WAT & SBP,
Sr.DCMs/ E.Co.Rly./KUR, WAT, DCM / SBP,
CCO, Dy. CCM(Claims)/E.Co.Rly. & S.E.Rly./14, Stand Rd, 11th Floor, Kol-1.
CMEs/ E.Co.Rly., S.E.Rly., S.E.C.Rly., N.Rly., N.F.Rly., E.Rly., S.Rly., S.C.Rly., W.Rly., N.E.Rly., C.Rly., S.W.Rly., N.C.Rly., N.W.Rly., S.W.Rly., & E.C.Rly.
FA & CAO / East Coast Railway, CAO(TA), SAO(TA-1), AAO(C&G)/E.Co.Rly, C.S.Pur.
ACM(Refund)/E.Co.Rly/BBS, DOCK Manager, CPT Railway/Kolkata,
Traffic Manager, CPT Rly./Kolkata, VSKP Port/VSKP, Paradeep Port/Paradeep, Haldia
Port/Haldia. COMs/Konkon Rly, CONCOR, IISCO House, 50 Jawaharlal Nehru rd., Kolkata.
Executive Director, CRIS, Chanakyapuri, New Delhi – 110021.

Sub:- Uniform working hours and Business hours for Goods Sheds and Sidings –Incentive for extended working hours and immediate removal of goods.

Working hours and business hours of the goods sheds and sidings are varying on various Zonal Railways. While uniform working hours and business hours of the goods sheds are being followed on a number of railways some railways continue to have different working hours causing avoidable detention to wagons and rakes. Presently Railway goods sheds and sidings normally have business hours from 08.00/09.00 hrs to 17.00/18.00hrs., working hours from 6.00 hrs to 22.00 hrs and also “round-the-clock” working from time to time according to the traffic pattern..

2.0 In the context of limited availability of stock and the need to expedite the loading/unloading of wagons, it has been decided by Board to adopt uniform working hours and business hours from 06.00hrs to 22.00hrs for all goods sheds sidings on all zonal railways.

3.0 General Managers of Zonal Railways are being empowered to introduce “round the clock” working on case to case basis after analysing traffic handled at the goods sheds /sidings and possible improvement in wagon turn round. The business hours in such case should also be extended suitably to cater to round the clock working.

4.0 Railway should make all out efforts to get the rakes released expeditiously. For this purpose the working hours of the goods sheds /siding may be extended beyond 22.00 hrs. even by a few hours on regular basis or even on day to day basis.

SL NO. 130(G)/04
3 page
800 sheets

Cont...P/2

5.0 As an introductory incentive for the consignors/consignees to release the rakes during the extended night hours beyond 22.00 hrs, only 50% of the time taken between 22.00hrs to 06.00 hrs or the time upto which the working hours have been extended should be reckoned for calculation of free time for loading, unloading or removal of consignments from the railway premises. Certain illustrative examples for calculation of free time for demurrage have been given in the Annexure.

6.0 Inordinate detention to wagons placed for unloading is sometimes caused in the goods sheds due to goods unloaded from an earlier rake lying on the ground, blocking the space for further unloading. In order to expedite removal of the goods unloaded from a rake, it has also been decided that a grace period of 2 hours beyond the prescribed permissible free time for unloading for different types of rakes would be permitted in the goods sheds for immediate removal of the entire goods unloaded from the rake within the extended grace period of 2 hours. However if a consignee does not clear the entire goods unloaded from the rake within the extended grace period of 2 hours demurrage will be leviable as per the prescribed permissible free time and no grace period in free time will be granted.

7.0 The above guidelines will not be applicable for those sidings where "Engine on load" scheme is being restored as the EOL norms have been advised separately.

8.0 Suitable infrastructure should be created by Zonal Railways. Proper arrangements should be made for security of goods and railways cash etc. Special emphasis will have to be laid on arranging sufficient lighting of goods sheds/sidings for ensuring safe and quick loading/unloading of wagons. Attention to approach road and other required facilities should also be put in place.

9.0 This issues with the concurrence of the Finance Directorate in the Ministry of Railways.

10.0 Instructions may please be issued to all concerned and acknowledge receipt of this letter.

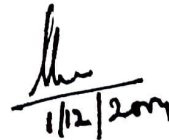
All concerned to note and act accordingly.

a

Authority:- Railway Board's letter No. TC-I/94/114/1-Pt. Dated 11.10.2004.

Compared by
R.S. Jy
02/12/04

SL NO. 130(G)/04
3 page
800 sheets


1/12/2004

For Chief Commercial Manager

ANNEXURE - I

WORKSHEET FOR CALCULATION OF FREE TIME FOR DEMURRAGE.

Illustration No.-1 (Round the clock working)

Rake placed for loading at	Free time for manual loading 9 hours.	Time	Actual duration(hrs)	Time reckoned for free time (hrs)
21.00 hrs and released at		21.hrs-22.hrs	1	1
09.30 hrs on		22 hrs-06 hrs	8	4
the following		06 hrs-9.30 hrs	4	4
day.		Total	13	9

No demurrage will be levied as the time reckoned for release of the rake is with in the prescribed free time of 9 hrs in the above illustrative case

Illustration No. 2 (Round the clock working)

Rake placed for unloading at	Free time for manual loading 10 hours.	Time	Actual duration(hrs)	Time reckoned for free time (hrs)
14 hrs and released at		14 hrs-22 hrs	8	8
08 hrs on		22 hrs-6 hrs	8	4
the following		6 hrs-8 hrs	2	2
day.		Total	18	14

Demurrage will be levied for 4 hours as the rake has been released 4 hours after the expiry of the prescribed free time of 10 hours in the above illustrative case.

Illustration No.3 (Extended working hours).

Rake placed for unloading at	Free time for manual loading 10 hours	Time	Actual duration (Hrs)	Time reckoned for free time (Hrs)
13.40hrs and released at		13.40hrs-22.00hrs	9	9
23.50hrs on the same day		22.00hrs-23.50hrs	2	1
		Total	11	10

No demurrage will be levied as the time reckoned for release of the rake is with in the prescribed free time of 10 hours in the above illustrative case.

SL NO. 130 (G₁) / 04

3 page

800 sheets