# EAST COAST RAILWAY

Office of the
Principal Chief Commercial Manager
Bhubaneswar

## Commercial Circular No.66(G)/2020

Date.25.03.2020

**Sub**: Delivery of goods at the destination station in absence of RR.

**Ref:** Railway Board's Letter No.TC-1/2019/103/1 dtd.24.03.2020.

Enclosed please find herewith Railway Board's letter under reference on the above subject for information and necessary action.

All concerned to note and act accordingly.

Encl: As above (of 01 page)

Authority: Railway Board's Letter No.TC-1/2019/103/1 dtd.24.03.2020.

(H.L.Luwang)
Dy. Chief Commercial Manager(FS)

No.CCM/FS/MISC/Pt-II

Dt.25.03.2020

All Station Managers/ Goods Supervisors/Commercial Supervisors /Siding Clerks / Booking Clerk in Charges / Weigh Bridge Clerks / Clerk in Charges .

**Copy for information and necessary action to the:-**

**PCOM**: ECoR.,**SDGM**/ECoR/BBS,**Chairman**/RCT/BBS,**Dy.CVO**/ECoR/BBS, **Dy.COM(FOIS)**/ECoR/BBS **PO/RCT**/BBS, **Audit officer**/BBS. Rates Section /PCCM/ECoR/BBS –10 sets **DRM**: KUR,WAT,SBP/ECoR,**Sr.DOM**- WAT,SBP,KUR/ ECoR, **Sr.DCM**:KUR,WAT/SBP/ECoR. **Dy.CCO**/ECoR, **PFA**:E.Co.Rly/BBS, **FA&CAO(WST)**/ ECoR, **Traffic Manager**: Visakhapatnam PortTrust, **Paradeep Port**/ Paradeep.

(H.L.Luwang)
Dy. Chief Commercial Manager(FS)

Railway Board
Ministry of Railways
Government of India

No.TC-1/2019/103/1

Date: 24 Mar 2020

All PCCMs
Indian Railways

**Sub: Delivery of goods at the destination station in absence of RR**

There have been instances reported by consignees/ consignors facing difficulties in obtaining delivery of consignment not booked on eT-RR due to imposition of section 144 , curfew and lock down of major part of the country due to pandemic disease of COVID – 19. The issue has been examined and the following procedure is elaborated for consignor/consignee.

The IRCM Vol. II para 1823 (3a) clarifies action to be taken for granting delivery when Railway Receipt or invoice is not available.

"In case where the railway receipt is not forthcoming and the consignment is not addressed to self by the sender, delivery may be made on the basis of an Indemnity Note duly executed in Form II in Appendix XVIII/C IV in lieu of Form I in Appendix XVIII/C. I subject to execution of The General Indemnity Note on stamp paper of the appropriate value applicable to the State in which delivery is made."However, due to imposition of curfew and general lockdown at various cities of states, it has become difficult to arrange Stamped Indemnity Note. As a relief to the customers following is laid down:

i) As far as possible eT-RR should be generated so the RR is electronically transmitted and there are no issues of non delivery.

ii) For manual RR cases: The consignor has to submit a letter stating the details of the person who would be entitled to take delivery at the destination station. The details may contain:

1. Name of receiver/consignee
2. Designation if any
3. Aadhar oCard No. of receiver/consignee
4. Pan Card f receiver/consignee
5. GSTIN of the company/firm/ Individual

iii) These details on receipt by the goods clerk will be communicated to Commercial control of originating Divison and in turn the details will be communicated to Commercial control of destination Division.

iv) The Goods clerk of the destination terminal / station will verify the above details with original documents of the person and shall grant delivery based on verification and submission of unstamped Indemnity Note with declaration that any claim arising thereof would be their responsibility.

v) At the time of delivery the fax/ scanned/ photocopy of the RR will have to be submitted by the person taking delivery. The Original RR to be submitted at station by the consignee as soon as it is available.

vi) Consignee and GSTIN at the delivery at destination station may also be cross checked with TMS at destination terminal..

vii) These instructions shall be made applicable till 31.03.2020 and will be reviewed further based on the impact of the pandemic disease of COVID – 19.

This issues with approval of Member Traffic.

24/3
(Barjesh Dharmani)
ED TCR