

**2019-20**

**MINUTES OF THE CENTRAL STAFF BENEFIT FUND COMMITTEE MEETING
HELD ON 23.10.2019 IN UDAYAGIRI MEETING HALL, 2ND FLOOR,
RAIL SADAN, ECoR, HQs, BHUBANESWAR**

Officers and Members Present:

Chairperson	Shri P. C. Nayak, PCPO/ECoR/BBS
Officials	Shri Prabhat, CPO (Admn)/ECoR/BBS
Members	Dr. H. S. Barik, Addl. CMD/ECoR/BBS
	Shri G. K. Rao, SEN/G/ECoR/BBS
	Shri B. N. Behera, Sr. AFA(Books)/ECoR/BBS
	Shri R. C. Sethy, APO - II/ECoR/BBS
	Shri. Bijaya Kumar Mishra, Sr. TIA/SBP & Member, ECoRSC
	Shri. B. P. Mohapatra, OS/CMD & Member, ECoRSC
	Shri Sunil Kumar Mitra, Ch. OS/PCME/BBS & Member, ECoRSU
	Shri Sabyasachi Sarangi, CRS-II/CTC & Member, ECoRSU
	Shri. D. Sreenivasa Raju, SSE/Sig/WAT & Member, ECoRSU
	Shri. Rajgopal Pradhan, AA/FA&CAO/S&W & Member, AISCSTREA
	Shri. P. K. Nayak, SSE/Sig/PCSTE & Member, AIOBCREA
Staff	Shri H. S. Dora, Ch.S&WI/PCPO/ECoR/BBS
	Smt Smitanjali Nayak, Ch. S&WI/PCPO/ECoR/BBS
	Shri R. K. Padhi, Ch. S&WI/PCPO/ECoR/BBS
	Smt. Sujita Kanungo, Ch. S&WI/PCPO/ECoR/BBS
	Shri Ajit Kumar Singh, Ch. S&WI/PCPO/ECoR/BBS
	Shri L.C. Panda, Sr. SO/PFA/ECoR/BBS

3rd Central Staff Benefit Fund Committee Meeting for the Financial Year 2019-20 was held on 23.10.2019 at Udayagiri Meeting Hall, 2nd Floor, HQs Office, Bhubaneswar.

The minutes of the last CSBF meeting held on 29.08.2019 was unanimously passed by the CSBF committee members. PCPO & Chairperson, CSBF has reviewed the progress of each decision drawn in the minutes of last CSBF meeting and expressed his satisfaction on the good progress of the welfare activities under CSBF. He informed that efforts taken on distribution of Samsung tablets to girl children studying in Class- XI & provision of water filters to all manned level crossings of ECoR appreciated by Officials & Railway Board.

The following decisions were taken in the 3rd CSBF committee meeting of FY 2019-20.

Agenda of Discussion & Decisions-

- 1. Provision of additional amount to be sanctioned for the HQs Employees Camp to GOA to be held on November- 2019.**

Decision- Earlier an amount of Rs. 3,20,000/- (Rupees Three Lakh twenty thousand) has been sanctioned from the unspent head -05 in the last CSBF meeting held on 29.08.2019. Two agencies i.e. IRCTC, Bhubaneswar & Incredible Ventures, Bhubaneswar have submitted proposals with itinerary on Goa tour, which was discussed in the meeting. Committee has unanimously decided to assign the tour to travel agency "Incredible Ventures" because the rate per head quoted by Incredible Ventures is Rs. 13,400 which is less in-comparison of IRCTC rate of Rs. 13,880/- & location of hotel provided by Incredible Ventures is nearer to Calangute beach which is a popular tourist destination on the other hand, IRCTC is offering a property which is away from popular beaches of Goa. As the total cost is approximately 9,00,000/- (Rupees Nine lakh only) now, it has been unanimously decided to sanction an additional amount of Rs. 5,80,000/- (Rupees Five lakh eighty thousand) for HQs Employees camp to GOA in addition to earlier sanction of Rs. 3,20,000/- from the unspent amount of Head - 05, (Recreation other than sports).

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2. Representation of Young Employees for International Tour.

Decision- Young employees of ECoR has represented the Chairperson, CSBF & PCPO for arranging International tour for them. The matter was discussed in the meeting & regretted by the CSBF Committee as arranging tours group wise, is not advisable.

3. Distribution of Laptops/ Notes to Physically Handicapped (Orthopedically and Visually) wards of Non Gazetted Employees reading in class XI and above who are unable to attend any coaching centres.

Decision- Proposal for distribution of Laptops to Physically Handicapped (Orthopedically and visually) wards of Non-Gazetted Employees reading in Class- XI & above was discussed in the forum, which was appreciated by the committee members. Chairperson gave instructions to invite applications from such eligible wards of Non-Gazetted employees reading in Class-XI & above. Laptops of standard brand having good configuration costing up to Rs. 35,000/- may be procured as per list of eligible candidates, centrally at HQs level. This will facilitate the physically challenged child to prepare him/herself for different exams etc at home.

4. Adventure Tour to Araku for Women employees of Headquarters.

Decision- It was decided unanimously to organise two days adventure tour to Araku & Deomile Hill, Koraput (Highest mountain peak of Odisha) in the month of February – 2020. Chairperson, CSBF has advised to invite applications from eligible women employees of HQs & daughters of employees of HQs (age 15 Years & above as on cut off date of application). Girl child, above 15 years age will be considered to the extent of quota remaining unfilled by women employees. Total 60 participants can attend the above tour. An amount of Rs. 2,00,000/- (Rupees two lakhs only) has been sanctioned from head – 04 Women empowerment activities including seminar, camps, training programme and gender sensitization camp etc for the financial year 2019-20.

5. Provision of additional amount for procurement of Air Conditioner for Staff Canteen of CRW/MCS.

Decision- As has been decided in the CSBF committee meeting held on 28.05.2019 an amount of Rs. 5,00,000/- was sanctioned for procurement of 2 Ton Air conditioners (08 nos) for Staff Canteen, Mancheswar. As per request of WPO/MCS 14 nos of split AC of 2 ton capacity to be installed at Staff Canteen of CRW/MCS and an additional amount of Rs. 3,00,000/- is required for procurement of balance 6 numbers of split AC of 2 ton capacity. Committee has unanimously decided to sanction an additional amount of Rs. 3,00,000/- (Rupees three lakh) only for procurement of balance 6 numbers of split AC as per the proposal of MCSW.

6. Creation of cash-imprest for Welfare section dealing with petty expenditure on CSBF matters.

Decision- It was decided in the CSBF committee meeting held on 29.08.2019 to maintain a cash imprest of Rs. 10,000/- to meet the incidental expenditure of HQs staff canteen. Looking after the various need based urgent expenditures on day to day events of HQs welfare section, The committee has decided to maintain a combined cash-impresst and enhance it to Rs. 30,000/- from Rs. 10,000/- for HQs Welfare section. The expenditure will be made judiciously by Ch. S&WI, in-charge of welfare section.

31/10/19

7. Any items suggested by the Divisional Staff Benefit Fund & Workshop Staff Benefit fund.

A. DSBF, SAMBALPUR-

- I) Procurement of Tea Containers, Tea Cups & Plates, Sound System (Full Set), Books for Library, Musical Instruments, Carrom Boards (02 nos) and other sports equipment.(Rs. 50,000/-) for PBRC, SBP.**

Decision- Committee has unanimously decided to sanction an amount of Rs. 50,000/- for procurement of above items for PBRC, SBP. Target has been fixed i.e. on or before 31st December 2019 subject to submission of Audited Account.

- II) Procurement of full sound system with all accessories for Railway Institute, SBP, TIG & Community Hall, SBP.**

Decision- Committee has unanimously decided to sanction an amount of Rs. 2,40,000/- for procurement of sound system with all accessories for Railway Institute, Sambalpur, TIG & Community Hall, SBP. Target date has been fixed for procurement i.e. on or before 31st December 2019.

B. DSBF, KHURDA ROAD-

- I) Procurement of Plastic chairs, crockery, Gym items, sofa set with centre table for Officers's Club, Khurda Road.**

Decision- Committee has unanimously decided to sanction an amount of Rs. 2, 50,000/- (Rupees two lakh fifty thousand only) for procurement of above items for Officers club, Khurda Road subject to submission of last year audited report.

- II) Procurement of LED TV, furniture's and crockery items for PBRC, Khurda Road.**

Decision- CSBF, Chairperson has advised to confirm whether PBRC, Khurda Road have their own room to keep the above item. The matter will be considered in next meeting based on the desired information.

- III) Procurement of Treadmill for Railway Institutes of KUR, BAM & PSA.**

Decision- The committee has unanimously decided to sanction an amount of Rs. 2, 10,000/- (Rupees two lakh ten thousand only) for procurement of treadmill for Railway Institutes of Khurda Road, Brahmapur & Palasa. Procurement will be done by DSBF, Khurda Road.

- IV) Procurement of Chairs, Tables, Lab items, Gym Items and Smart class Room etc as per proposal for MHSS, Khurda Road.**

Decision- Committee has unanimously decided to sanction an amount of Rs. 10,00,000/- (Rupees ten lakh only) initially for procurement of chairs, tables, lab items, open gym items and smart class room etc for Mixed Higher Secondary School, Khurda Road. All the above procurement will be done by DSBF, Khurda Road. The target date of compliance is 31.12.2019.

- V) Provision of Water purifiers in all stations of KUR Division.**

Decision- The committee has not agreed with the above proposal as it can be procured from passenger amenity fund by the concerned Department.

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VI) Provision of Sound system & stage renovation work at Railway Institute, Cuttack.

Decision- As has been decided in the CSBF meeting held on 29.08.2019, the committee has not agreed to the proposal for any Engineering work related to renovation of stage of Railway Institute, Cuttack. However, Committee has agreed for provision of sound system, stage curtains, lighting equipments etc. Amount will be released to Railway Institute, Cuttack through DSBF, Khurda Road.

Now, CSBF committee unanimously decided to sanction an amount of Rs. 2,00,000/- for stage renovation work and Rs. 58,400/- for procurement of branded Sound system (preferably Ahuja Amplifier, speaker of Boat, JBL etc)

C. CSBF, HQs, BHUBANESWAR-

I) Procurement of white towel, crockery items, brass lamp for various CSBF functions at HQs.

Decision- Committee has unanimously decided to procure 20 numbers of branded white towels for official meetings/programme, crockery items (quarter plate, spoon, juice glass, tea cup with saucer, tray) required for 20 heads to be kept at Welfare section of HQs. An amount of Rs. 40,000/- has been allotted for the above procurement.

II) Sanction of fund to PBRC, BBS.

Decision- Committee has unanimously decided to sanction an amount of Rs. 50,000/- to PBRC, BBS for organising various events of the organisation subject to submission of audited report of last year. The earlier decision regarding registration of official clubs under societies registration act is hereby withdrawn.

8. Any items suggested by the CSBF Committee members –

i) Sanction of Fund for NSRI, Rail Vihar.

Decision- A proposal has been received from Vice-President & Treasurer, NSRI, Rail Vihar, Bhubaneswar for sanction of Rs. 4,01,500/- for organising various function of the Institute. Representatives have opposed for sanction of any fund as the present secretary is absconding without any notice and the Institute is not functioning properly. Being the President of the Institute, PCPO & Chairperson directed the NSRI to elect new Office bearers of the Institute. An amount of Rs. 2,50,000/- is sanctioned for conducting different activities. However, this amount will be given only after the new body is formed.

ii) Coaching to the wards of Railway employees for IBPS, RRB, RRC & other competitive examinations (Crash course).

Decision- CPO (Admn) proposed to conduct coaching classes to the wards of Railway Employees for IBPS, RRB, RRC & other competitive examinations (crash course) under the aegis of Central staff benefit fund at HQs, Bhubaneswar (including CRW, MCS & Construction) and in all three Divisional Head Quarters. For conducting above crash course reputed coaching centers will be contacted who will provide the above crash course to eligible wards with total setup i.e. study materials, computers, projectors etc) only class room will be arranged by concerned CSBF/DSBF. Chairperson, RRC will be given responsibility of exploring the possibility.

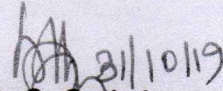
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Chairperson, CSBF has advised to take immediate action on the above proposal and letter will be issued to three Divisions to start the above course at the earliest, preferably before exam schedule for IBPS recruitment. The cost of the course will be sanctioned after seeing the estimate from each unit by PCPO & Chairperson, CSBF.

iii) Provision of water filters for all health units over ECoR.

Decision- PCPO & Chairperson, CSBF advised Dr. H. S. Barik, ACHD/ECoR/BBS to make survey on availability of water filters in all existing health units over ECoR. Procurement of water filters will be made as per requirement /availability for which the amount of actual expenditure can be sanctioned by PCPO & Chairperson, CSBF.

Meeting ended with vote of thanks.


(R. C. Sethy)
Asst. Personnel Officer-II
For Pr. Chief Personnel Officer

No. ECoR/Pers/Wel/Minutes/SBF/19-20

Date: 31-10-2019

Copy forwarded to:

1. Ch. S&WI to PCPO for kind information to PCPO/ECoR
2. Ch. S&WI to CPO (A) for kind information to CPO(A)/ECoR
3. PCMD, CGE and FA&CAO(G) for kind information
4. DRMs – KUR, WAT, SBP & CWM/MCS
5. Sr. DPOs-KUR, WAT & SBP & WPO/CRW/MCS
6. All CSBF Committee members for kind information.
7. General Secretary-ECoRSC, ECoRSU, AISCSTREA & AIOBCREA for information
8. All concerned.


(R. C. Sethy)
Asst. Personnel Officer-II
For Pr. Chief Personnel Officer