पूर्व तट रेलवे/EAST COAST RAILWAY

कार्यालय/Office of the
प्रमुख मुख्य कार्मिक अधिकारी/Pr. Chief Personnel Officer
रेल सदन, चंद्रशेखरपुर/Rail Sadan, Chandrasekharpur
भुवनेश्वर/Bhubaneswar- 751017

संख्या/No.ECoR/Pers/Wel/Emp.Camp/HQrs/2019 दिनांक/Date: 04.09.2019

All PHODs, CHODs/HODs
CAO(Con)/BBS
East Coast Railway

विषय/Sub : Organizing "**Employees Holiday Camp"** at HQs level to GOA under the aegis of CSBF.

Applications from employees of HQs & Construction based at BBS are invited for " Employees Holiday Camp-2019 at HQs level" under the aegis of Central Staff Benefit Fund to GOA from 12.11.2019 to 17.11.2019. Norms of the participation for the above camp are as below :

i) The camp will start from Bhubaneswar on 12.11.2019 to VASCO-DA-GAMA & back to Bhubaneswar on 18.11.2019.
ii) Employees irrespective of any age bar is allowed to apply for attending the above camp. Preference will be given to the staff who are nearing to superannuation. Only employees are allowed to attend the camp.
iii) Applicant has to submit two 1/2 set AC-3 privilege pass of 2019 account after his/her nomination for the camp. The details of the pass route will be intimated in due course of time. The employee has to avail their own leave.
iv) Submission of medical fitness certificate in the prescribed format for employee issued by Railway Doctor is compulsory to participate in the above camp.
v) Campers have to obey the rules & regulations of the camp and have to maintain the cordial relationship with each other as well as with the official team. D & A action will be initiated against the concerned staff for indisciplinary activity during the camp.

While selecting campers, a standby list shall be prepared so that required number of names can be included in the list.

The last date of submission of application in this office is 03.10.2019. Eligible list of applicants will be published on 10.10.2019. Submission of two ½ set AC-3 Privilege Pass and other required documents at Welfare section of PCPO's Office.

Encl:

i) Application Proforma
ii) Medical fitness certificate
iii) Pass/Leave balance declaration

04/09/19

(R.C.Sethy)
Assistant Personnel Officer(HQ-II)
कृते प्रमुख मुख्य कार्मिक अधिकारी
For Pr. Chief Personnel Officer

Copy to:

1. Ch.S&WI for kind information of PCPO
2. Ch.S&WI for kind information of CPO(A)
3. MD/CH/ECoR/BBS
4. Sr.System Manager/ECoR/BBS for uploading the notification in Welfare Portal of Personnel Deptt in ECoR Website.
5. General Secreatry, ECoRSC, ECoRSU, AISCTREA, AIOBCREA
6. All members of CSBFC
7. Notice Board

Employees Holiday Camp 2019

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EAST COAST RAILWAY

GOA

APPLICATION FOR 'EMPLOYEES HOLIDAY CAMP-2019' at HQs Level UNDER THE AEGIS OF CSBF

1. Name in Block letters : _____
2. Designation : _____
3. Office/Deptt./Station : _____
4. Date of Birth : _____
5. Date of Appointment : _____
6. Date of Retirement : _____
7. PB & Grade pay : _____
8. Residential Address : _____

   _____PIN_____
9. Contact No/ CUG : _____ email_____
10. Whats app no. : _____
11. Vegetarian/Non-Veg : _____
12. Any DAR/SPE/VIG case Pending _____

DECLARATION

I agree to adhere to the discipline and abide by the rules and regulations as framed by CSBF during the whole camp. In case of any accident, illness or injury, man, made or natural, I will not hold the Organizers responsible at all. I further declare that I am keeping good health & physically fit to attend the above camp.

Signature of the applicant

Forwarded to Dy. CPO (IR&W)/ECoR/BBS

Certified that the date of retirement & other particulars as mentioned in the application have verified and found correct. It is also declared that the above applicant will be spared with proper identification and privilege passes well in advance, if he/she is selected for the above camp.

Signature of the Controlling Officer

Employees Holiday Camp 2019

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GOA

Employees Holiday Camp-2019 at HQs Level

PREVILEGE PASS / LEAVE BALANCE DECLARATION

I,_____Designation_____working Under_____hereby declare that I am, entitled for 3AC privilege pass and having balance of _____sets of pass on date in my pass account for the current year.

I have_____days of LAP at the credit of my Leave Account as on date & _____ days of CL for the calendar year.

Signature of the applicant

Forwarded to GM (Pass)/Bill compiling officer for authentication.

Signature of Pass issuing officer

Signature of Bill compiling officer

Employees Holiday Camp 2019

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EAST COAST RAILWAY

GOA

MEDICAL CERTIFICATE

1. Name of the employee: _____
2. Date of Birth : _____
3. Designation/Office : _____
4. Department : _____
5. Correspondence Address : _____

_____

6. Present/past illness if any : _____
7. Blood Group : _____
8. Any known allergy to drugs : _____
   Or food stuff
9. Is the applicant/staff suffering from – (✓)
   (a) An Infectious disease : Yes/No
   (b) A Skin disease : Yes/No
   (c) Mental disease : Yes/No
   (d) Heart disease : Yes/No
   (e) Asthma : Yes/No
   (f) Any other disease/problem: Yes/No.
10. Medicine regularly taken:_____
11. Treatment continue at :_____
    Medical & Doctor's name
12. Doctor's contact number : Mobile_____
    Rly_____
13. Person to be contacted :Mobile_____Rly_____
    in emergency

I have examined
Mr./Mrs._____ and found
him/her medically fit/unfit to attend Employees Holiday camp-2019.

Date:____/____/2019

Signature of Railway Medical Officer