पूर्व तट रेलवे/East Coast Railway

महाप्रबंधक का कार्यालय/General Manager's Office

रेल सदन, चन्द्रशेखरपुर, भुवनेश्वर/Rail Sadan, Chandrasekharpur, Bhubaneswar-751017

## Memorandum

Sub: Inclusion of a new Sl. No. 1(B)(ii) by renumbering of Sl. No. 1(B) as 1(B)(i) of Sub-Part-II (Non-Gazetted) of SOP on Establishment Matters i.e. Part – F of Model SOP – 2018 of E. Co. Railway.

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Approval of General Manager is hereby communicated to the Inclusion of a new Sl. No. 1(B)(ii) by renumbering of Sl. No. 1(B) as 1(B)(i) of Sub-Part-II (Non-Gazetted) of SOP on Establishment Matters i.e. Part – F of Model SOP – 2018 of East Coast Railway. Accordingly, Sl. No. 1(B)(i)&(ii) of Sub-Part-II (Non-Gazetted) of SOP on Establishment Matters i.e. Part – F of Model SOP – 2018 of East Coast Railway may be read as enclosed herewith.

This issues with the concurrence of PFA/ECoR.

Encl: As above in 1 page.

26/10/18

(ए. के. सिंह देव)
व.स.उ.महाप्रबन्धक / Sr.ADGM
कृते महाप्रबन्धक / For General Manager

**No.ECoR/GA/MSOP-2018/Estt./2048** **Dated 26.10.2018**

Copy to Secretary to GM for kind information of the General Manager. Copy to PS to AGM for kind information of the Addl. General Manager.
Copy forwarded for kind information, necessary action and guidance to:-
All PHODs/CHODs/ECoR/BBS, Dy.GM/ECoR, FA&CAO(CON)/ECoR/BBS, FA&CAO(F&B), FA&CAO(WST), FA&CAO(G)/ECoR/ BBS, All DRMs, ADRMs, Sr.DFMs of E.Co.Rly., CWM, Sr. AFA/CRW/MCS, Pr. Director of Audits ECoR/BBS, CPRO, Dy.CVO, Dy. Secy(PG), Sr.RBA, Sr.LO/ECoR/BBS.
Copy to Sr. System Manager (IT)/ ECoR/BBS: He is requested to upload the same in the ECoR Website.

26/10/18

(ए. के. सिंह देव)
व.स.उ.महाप्रबन्धक / Sr.ADGM
कृते महाप्रबन्धक / For General Manager

पूर्व तट रेलवे/East Coast Railway

**Enclosure to Lr. No. ECoR/GA/MSOP-2018/Estt./2048 dated 26.10.2018**

**Sl. No. 1(B )(i)&(ii) of Sub-Part-II (Non-Gazetted) of SOP on Establishment Matters, Part-F of Model SOP – 2018 of E. Co. Railway.**

| Sl. No. | Nature of Powers | PHOD/CHOD/ HOD | DRM/ADRM/ CWM/ SAG Officers | Divisional Officers, Extra- Divisional Officers & Officers in Headquarters | Remarks |
|---|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 |
| 1 | (B)(i) Creation/ extension of work charged posts. | PHOD/CHOD<br><br>Full powers | DRM/CWMs<br><br>Full powers for posts controlled by the Division/ Workshop | Nil | 1. Work charged posts can be created/ extended only if specific provision exists in the sanctioned estimate and as per yard stick.<br>2. Associate Finance concurrence is necessary.<br>3. The proposal of all the departments should be routed through cadre controlling authorities at HQrs and Divisional Level.<br>4. Sanction of AGM is necessary for Creation/Extension of Gazetted work charged posts up to JAG (Item No.4(a) of Part' G" GM's Powers).<br>5. Policy guidelines issued by Railway Board/PCPO from time to time may be ensured. |
| | (B)(ii) Creation of work charged posts of Telephone And Dak Khalasi (TADK). | NIL | NIL | NIL | 1. Prior personal approval of General Manager is necessary.<br>2. Finance concurrence is necessary. |

26/10/18

कृते महाप्रबंधक /For General Manager