EAST COAST RAILWAY

Office of the
Chief Commercial Manager
Bhubaneswar
Date: 06.02.2017

Commercial Circular No. 14(G)/2017

Sub: Guidelines for Electronic Payment system.

Ref: (i) Goods Tariff No. 48
(ii) Rates Master Circular/E-Payment/2014/1 {CCM/ECoR'S Commercial Circular No. 102 (G)/2015 dated 06.08.2015 and 60(G)/2016 dated 16.05.2016} and its corrigendum & addendum

A Copy of Railway Board's letter under reference is enclosed herewith for information and necessary action. Please ensure **strict compliance** of the guidelines enumerated in the above mentioned Circular.

All concerned to note and act accordingly.

Authority: Railway Board's letter No. TC-1/2015/104/5 dated 03.02.2017. (Corrigendum 2 to RATES MASTER CIRCULAR/E-PAYMENT/2014/1)

Encl: As above (02 pages)

06.02.17
(R. N. Nayak)
Sr. Commercial Manager (Claims)
For Chief Commercial Manager

No. CCM/171/E-Payment/Policy/Pt.I

Dt. 06.02.2017

All Station Managers/ Goods Supervisors/ Commercial Supervisors/ Siding Clerks/ Booking Clerk in Charges/ Weigh Bridge Clerks/ Clerks in Charges/Parcel in Charges/PRS in Charges

Copy for information and necessary action to the:-
COM: ECoR; CFTM/ECoR, SDGM/ECoR/BBS, Chairman/RCT/BBS, Dy. CVO(T)/ECoR/BBS ,Dy.COM(FOIS)/ECoR/BBS, PO/RCT/BBS, Audit officer/BBS, Rates Section/CCM/ECoR/BBS – 10 sets, DRM:KUR, WAT, SBP/ECoR, Sr.DOM – WAT,SBP, KUR/ECoR, Sr.DCM-KUR, WAT, SBP/ECoR, Dy.CCO/ECoR, FA & CAO/BBS/ECoR, FA & CAO(T)/BBS/ECoR, Traffic Manager: Visakhapatnam Port Trust, Paradeep Port/Paradeep

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For Chief Commercial Manager

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भारत सरकार (Government of India)
रेल मंत्रालय (Ministry of Railways)
रेलवे बोर्ड (Railway Board)

No.TC-I/2015/104/5 **New Delhi, dt. 3.2.2017**

General Manager(Commercial)
All Zonal Railways

Sub: Guidelines for Electronic Payment system
Ref: (i) Goods Tariff No.48
(ii) Rates Master Circular/E-Payment/2014/1 and its corrigendum & addendum

References have been received to discontinue the system of issuing To-pay ERR under E-payment system.

The matter has been reviewed and it has been decided **to discontinue the system of issuing To-pay ERR under e-payment system.** Accordingly, Paras 6.2, 6.9, 8.2, 8.3 and 10.2 of Rates Master Circular/E-Payment/2014/1 stands modified, as under-

Para No.	Extant Guidelines	Revised Guidelines
6.2	A separate category of Railway Receipts (RR) called "E-RR", which may be 'Paid' or 'To Pay', will be used under the e-payment Scheme. E-RR will be distinct from the existing types of RR, namely, Paid, To-Pay and Paid-To-Pay. Para 1442(d) of Indian Railway Commercial Manual Volume II has been modified accordingly. Similarly, Para 3.1 of Master Policy Circular No.2003/C&IS/FOIS/Progress dated 10.02.2004 issued on computerization of Railway Receipts (RRs) under the Terminal Management System of FOIS shall stand modified and 8th digit of RR number with the figure 4 will denote Paid 'E-RR' issued against LC/BG coverage, figure 5 will denote To-Pay E-RR and figure 6 will denote Paid E-RR issued against normal freight transaction through party's account.	A separate category of Railway Receipts (RR) called 'E-RR', which shall be Paid ERR, will be used under the e-payment Scheme. Para 1442(d) of Indian Railway Commercial Manual Volume II shall stand modified accordingly. Similarly, Para 3.1 of Master Policy Circular No.2003/C&IS/FOIS/Progress dated 10.02.2004 issued on computerization of Railway Receipts(RRs) under the Terminal Management System(TMS) of FOIS shall stand modified as under: **figure 4 in the 8th digit of RR number shall denote 'Paid ERR issued against LC/BG coverage when no positive confirmation of collection of freight from bank is received', figure 5 in the 8th digit of RR number shall denote 'Paid ERR issued against LC/BG coverage when insufficient fund message is received from bank' and figure 6 in the 8th digit of RR number shall denote 'Paid ERR issued against normal freight transaction through party's account'.**

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6.9	If a positive confirmation of collection of freight charges from Bank is received in response to a transaction for collection of freight charges, TMS will permit issue of a 'Paid E-RR'. However, if bank sends a message of insufficient funds, system will issue 'To-Pay E-RR'.	If a positive confirmation of collection of freight charges from bank is received in response to a transaction for collection of freight charges, TMS will permit issue of a 'Paid ERR'. **In situations when no confirmation of transfer of fund is received from the bank due to technical/network failure etc. and/or when bank sends a message of insufficient fund, then also Paid ERR will be issued, however, this will be restricted upto the total amount of the LC/BG. The full amount of the RR shall be collected either through e-payment or conventional method. In no case the amount of RR should be split between two modes of payment. In case e-payment is not facilitated for whatever reasons, then rules regarding conventional mode of payment shall be followed.** *(Extant guidelines regarding issue of RR under conventional mode of payment is given vide* ***Rates Circular No.2 of 2017)***
8.2	The Rupee amount of the LC/BG would be the upper limit for which Paid E-RR can be issued by the System without receiving any positive confirmation from the Bank regarding collection of funds from the customer.	*This Para stands deleted*
8.3	TMS will maintain a 'Payment Pending List' to indicate the freight amount and other relevant details about the paid ERRs issued without a positive confirmation from the Bank about transfer of funds. All transactions included in the Payment Pending List shall indicate the freight amounts due to Railway on account of ERRs issued without positive confirmation from the Bank.	TMS will maintain a 'Payment Pending List'. Payment Pending List shall indicate all the transactions related to the freight amount due to railway on account of 'Paid ERRs issued without a positive confirmation from the Bank' and **'Paid ERRs issued on account of insufficient fund message from the Bank'.** TMS should maintain separate RR-wise details for the following types of transactions which should be annexed to the Station Balance Sheet: (i) 'Paid ERRs after confirmation of payment from bank'. (ii) 'Paid ERRs without positive confirmation of payment from bank upto rupee limit of LC/BG' (iii) 'Paid ERRs on account of insufficient fund message from

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		(iv) bank upto rupee limit of LC/BG". 'Paid ERRs issued under conventional mode of payment'.
10.2	Any disputes regarding levy of To Pay surcharge etc will be resolved by General Manager of the Railway.	*This para stands deleted.*

The customer and Bank shall monitor the case of 'Paid ERRs issued against LC/BG' and ensure immediate crediting of the amount against such Paid ERRs in Railway's bank account, failing which Commercial and associate Finance Departments of concerned Zonal Railway may initiate suitable action for its realisation by encashing the LC/BG bond.

Zonal Railways are advised to take appropriate action for modification in the relevant clause of e-payment agreement based on the above guidelines.

These instructions will be effective from 15.2.2017.

An Advance Correction Slip No.41 to Para 1442(d) of Indian Railway Commercial Manual (Vol-II) is enclosed herewith.

This issues with the concurrence of Finance and Accounts Directorates of Ministry of Railways.

latakumari

(Lata Kumari)
Director, Traffic Commercial (Rates)
Railway Board

No.TC-I/2015/104/5 **New Delhi, dt.3.2.2017**

Copy to:
1. **FA&CAO**, All Zonal Railways
2. Dy.C&AG(Rlys), Room No.222, Rail Bhavan, New Delhi.

3/2/17

for **Financial Commissioner/Railways**

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New Delhi, dt. 3.2.2017

No.TC-I/2015/104/5

Copy to:

1. Managing Director, CRIS, Chanakyapuri, New Delhi-21.
2. Chief Admn. Officer, FOIS, N. Rly., Camp: CRIS, Chanakyapuri, New Delhi-21.
3. Managing Director, KRCL, Belapur Bhavan, Sector-11, CBD Belapur, Navi Mumbai-400614.
4. Director General, National Academy of Indian Railways, Vadodara.
5. General Secy., IRCA, New Delhi.
6. Director, IRITM, Campus: Hardoi Bye-pass Road, Kanausi, Manaknagar, Lucknow-226011
7. Secretary, RRT, 5, Dr. P.V. Cherian Crescent Road, Egmore, Chennai-600105.
8. Chief Commissioner of Railway Safety, Lucknow.
9. General Manager(Business Head), State Bank of India, Govt. Banking Unit, Corporate Centre, 2nd floor, Main Branch Building, 11, Sansad Marg, New Delhi-110001.

latakumar

(Lata Kumari)
Director, Traffic Commercial (Rates)
Railway Board

Copy for information:

CRB, MT, FC, Railway Board
AM(C), AM(T), AM(T&C), AM(IT), Adv(F), Adv.(Accounts), Adv(FM), Adv(Infra), Adv(Safety), Adv(CC), EDTC(R), ED(PG), EDPM, ED(C&IS), ED(T&C), EDTT(M), EDTT(S), EDTT(F), EDFC, EDVT, ED(S&E), ED(Plg.), ED(PPP), ED(PP), DTC(G), DPM, Dir(T&C), DFM, DFC, DF(CCA), JDFC, JD(Accounts), Railway Board
TC(R), TC(CR), F(C), Safety Branches, Railway Board

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INDIAN RAILWAY COMMERCIAL MANUAL (VOL-II)

Chapter – XIV Booking of Goods Traffic

Advance Correction Slip No.41

The term 'To-pay' mentioned in Para 1442 (d) may be deleted, as under-

Existing Para

"1442(d) In case of electronic payment system, a seperate category of Railway Receipts(RRs) called 'ERR', which may be 'Paid' or 'To-pay', will be issued. The guidelines regarding e-payment system which are issued/applicable from time to time may be followed".

Revised Para

"1442(d) In case of electronic payment system, Paid electronic Railway Receipt(ERR) will be issued. The guidelines regarding e-payment system which are issued/applicable from time to time may be followed".

(Authority Board's Letter No.TC-I/2015/104/5 dt. 3.2.2017)

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