Very Important

Office of the
Principal Chief Commercial Manager
Rail Sadan,
Chandrasekharpur,
Bhubaneswar – 751023

EAST COAST RAILWAY

Commercial Circular No: **09(GC)** Parcel / 2018 Date. 12.01.2018

(Amendment No.8 to Modified Comprehensive Parcel Leasing Policy.)
(Amendment No.6 to Leasing Parcel Cargo Express Train Policy.)

Sub: **Modified policy guidelines on 'Comprehensive Parcel Leasing policy' and 'Leasing of Parcel Cargo Express Train policy' regarding schedule of Powers.**

Ref: (i) Freight Marketing Circular No. 06 of 2014 under Board's letter No. 2013/TC(FM)/10/02 dated 15.04.2014.(This office CC No. 29 (C) /Parcel/2014 dated 21.04.2014).
(ii) Freight Marketing Circular No.19 of 2014 Letter No. 2014/TC(FM)/10/16 Pt.I dated 01.10.2014 (This office CC No. 85 (C) /Parcel/2014 dt 10.10.2014) and
(iii) Freight Marketing Circular No. 05 of 2016 Letter No. 2015/TC(FM)/10/06 dated 15.06.2016.(This office CC No. 85(GC)/P/2016 dated 17.06.2016).
(iv) Freight Marketing circular No. 02 of 2007 under Board's letter No. 2007/TC(FM)/10/03 dated 20.02.2007.
(v) Freight Marketing circular No. 04 of 2016 under Board's letter No. 2013/TC(FM)/10/11 dated 15.06.2016 (This office CC No. 87(GC) Parcel/2016 dt 24.06.2016).
(vi) Transformation Cell letter No. 20017/Trans/01/Policy dated 18.10.2017.

****

Please find enclosed herewith a copy of Railway Board's letter No. 2017/TC(FM)/10/28 dated 11.01.2018 (Freight Marketing Circular No. 01 of 2018) regarding "**Modified policy guidelines on 'Comprehensive Parcel Leasing policy' and 'Leasing Parcel Cargo Express Train policy' regarding schedule of Powers**" which is self explanatory.

Staff concerned to please note and act accordingly.

Encls: As above (04 pages),

Authority: Railway Board's letter No. 2017/TC(FM)/10/28 dated 11.01.2018 (Freight Marketing Circular no. 01 of 2018).

12/01/18
(H.L. Luwang)
Dy. Chief Commercial Manager (FS)

No.CCM/432 /Parcel & Luggage/09 Dated. 12.01.2018

Copy forwarded to:
All SMs/Goods Supervisors/Comml.supervisors/siding clerks/Booking Clerk in charges/weigh Bridge clerks/clerk in Charges.

Copy for information and necessary action to the:-
COM, FA & CAO, CFTM,SDGM,FA & CAO(T),Chairman/RCT, Dy CVO(T), Dy CCO, Dy COM(FOIS),PO/RCT, Audit Officer/ECOR/BBS.
Rates Section/CCM/ECoR/BBS, DRM/KUR, WAT & SBP/ECoR,
Sr DOM/KUR, WAT, SBP/ECoR, Sr DCM/KUR, WAT, SBP/ECoR,
Traffic manager/Visakhapatnam port trust (VZP), Paradeep port Trust/PRDP.

SL NO. 09 (GC)18
05 Pages (1)

12/01/18
(H.L. Luwang)
Dy. Chief Commercial Manager (FS)

Scanned by CamScanner

भारत सरकार GOVERNMENT OF INDIA
रेल मंत्रालय MINISTRY OF RAILWAYS
(रेलवे बोर्ड RAILWAY BOARD)

No. 2017/TC(FM)/10/28 Rail Bhavan, New Delhi – 110 001 dated 11.01.2018

The General Managers,

1. Central Railway, Mumbai
2. Eastern Railway, Kolkata
3. East Central Railway, Hajipur
4. East Coast Railway, Bhubaneswar
5. Northern Railway, New Delhi
6. North Central Railway, Allahabad
7. North Eastern Railway, Gorakhpur
8. Northeast Frontier Railway, Maligaon
09. North Western Railway Jaipur
10. Southern Railway, Chennai
11. South Central Railway, Secunderabad
12. South Eastern Railway, Kolkata
13. South East Central Railway, Bilaspur
14. South Western Railway, Hubli
15. Western Railway, Mumbai
16. West Central Railway Jabalpur

(Amendment No. 08 to Modified Comprehensive Parcel Leasing Policy)

(Amendment No. 06 to Leasing Parcel Cargo Express Train Policy)

Sub : Modified policy guidelines on 'Comprehensive Parcel Leasing Policy' and 'Leasing Parcel Cargo Express Train Policy' regarding Schedule of Powers.

Ref : (i) Freight Marketing Circular No. 06 of 2014 under Board's letter No. 2013/TC(FM)/10/02 dated 15.04.2014;
(ii) Freight Marketing Circular No. 19 of 2014 Lt. No. 2014/TC(FM)/10/16 Pt. I dated 01.10.2014 and
(iii) Freight Marketing Circular No. 05 of 2016 Lt. No. 2015/TC(FM)/10/04 dated 15.06.2016.
(iv) Freight Marketing Circular No. 02 of 2007 under Board's letter No. 2007/TC(FM)/10/03 dated 20.02.2007
(v) Freight Marketing Circular No. 04 of 2016 under Board's letter No. 2013/TC(FM)/10/11 dated 15.06.2016
(vi) Transformation Cell letter No. 20017/Trans/01/Policy dated 18.10.2017

1. It has been decided to amend para 14.1 of the "Modified Comprehensive Parcel Leasing Policy" issued vide FM Circular No. 06 of 2014 and para 6.0 of the Policy for leasing of Parcel Cargo Express train issued vide FM Circular 02 of 2007 as under:

Tender SOP

Para 14.1(in CPLP): Tender Committee for dealing with parcel leasing tenders and Leasing of Parcel Cargo Express Train would be constituted as per the 'Schedule of Powers (SOP)' given below-

Page 1 of 4

Abdul Latif Khan
SL — NO. 05 (FC) 18
05 pages (2)

Scanned by CamScanner

Para 6.0 (in PCET) : Formation of tender committee : Tender Committee for dealing with PCET will be as per SOP given below.

Value of contract	Level of Tender Committee	Accepting Authority
Upto ₹ 2.5 Crore	Junior Scale	DCM
Above ₹ 2.5 Crore Upto ₹ 5 Crore	Senior Scale	Sr. DCM
Above ₹ 5 Crore Upto ₹ 50 Crore	JAG Tender Committee	ADRM
Above ₹ 50 Crore Upto ₹ 100 Crore	JAG Tender Committee	DRM
Above ₹ 100 Crore	SAG Tender Committee	CCM(PHOD)/CCM(CHOD) or AGM in absence of CCM PHOD/CHOD

2. **Powers to revise reserve price-SLR leasing tenders**

Para 42.2 of CPLP policy may be read as follows:

Para 42.2 "Reserve Price for leasing of parcel space of the compartment of Brakeva. (SLR) shall be equivalent to the freight at par with the normal tariff rates applicable for booking of non-leased parcel traffic as per category of train/service.

Divisions may with approval of Sr. DCM, revise the reserve price where considered necessary downwardly to maximize the utilization of the parcel spaces. For this purpose a standing committee of three Assistant Grade Officers of the division one each from Commercial, Operating and Finance Department, may be constituted. The committee after enquiring into existing road rates in the area and other relevant factors like availability of SLR space between OD pairs, total quantum of traffic for the concerned destination, response to previous NITs, etc. will recommend reserve price for a particular train/service. The recommendation so made by the committee will be put up for consideration to Sr. DCM and revision of reserve price will not require any further finance concurrence"

3. **Powers to revise Reserve Price for leasing of Parcel Van on Round Trip basis:**

Para 52.4 and 52.5 of CPLP policy may be read as follows:

Para 52.4

(i) Reserve price for leasing of Parcel Van on Round Trip basis will be as under.

Applicable for	*Type of service Category of train*	*Reserve price for Round trip*
For all originating destinations	*Trains notified under "R" category*	*1.50 times of single journey freight at Scale - R*
	Trains notified under "P" or "S" category	*1.50 times of single journey freight at Scale –P*

Hyderabad Divn

SL — NO. 05 (2018

05 page (3)

Scanned by CamScanner

(ii) *Reserve price for leasing of Round Trip Refrigerated Vans (VPRs) will be as under:*

Applicable for	*Type of service Category of train*	*Reserve price for Round trip*
For all originating – destinations	*As per types of service/train*	*1.50 times of single journey freight as applicable for round trip round trip Parcel Vans (as per category of train) i.e. 1.5 x {1.5 times of single journey freight at Scale – R or Scale P (as per category of train)}*

Para 52.5 Divisions may with approval of Sr. DCM, revise the reserve price where considered necessary downwardly to maximize the utilization of the parcel spaces. For this purpose a standing committee of three Assistant Grade Officers of the division one each from Commercial, Operating and Finance Department, may be constituted. The committee after enquiring into existing road rates in the area and other relevant factors like availability of leased/leasable Parcel space between OD pairs, total quantum of traffic for the concerned destination, response to previous NITs, etc. will recommend reserve price for a particular train/service. However, in no case the reserve price suggested by the Standing Committee shall be fixed below Scale 'P' for round trip for all type/category of trains. The recommendation so made by the committee will be put up for consideration to Sr. DCM and revision of reserve price will not require any further finance concurrence."

4. Powers to revise reserve price- leasing of PCET tenders

Para 2.7 of PCET policy may be read as follows:

Para 2.7 "Reserve Price for leasing of PCET (round trip) shall be equivalent to the 1.25 times of single journey freight of Scale 'P'.

However, Divisions may with approval of DRM, revise the reserve price where considered necessary downwardly to maximize the utilization of the parcel spaces. For this purpose a standing committee of three Assistant Grade Officers of the division one each from Commercial, Operating and Finance Department, may be constituted. The committee after enquiring into existing road rates in the area and other relevant factors like availability of leased/leasable parcel space between OD pairs, total quantum of traffic for the concerned destination, response to previous NITs, etc. will recommend reserve price for a particular train/service. However, in no case the reserve price suggested by the Standing Committee shall be fixed below Scale 'P' for round trip for all type/category of trains. The recommendation so made by the committee will be put up for consideration of DRM through Sr. DCM and revision of reserve price will not require any further finance concurrence."

In the case where the PCET tender is initiated at Zonal Head Quarter, the Zonal Railway with the approval of CCM will revise the reserve price where considered necessary downwardly to maximize the utilization of the parcel spaces. In this case the standing committee of the Division will make the recommendation to CCM for approval as per the procedure laid above and revision of reserve price by CCM will not require any further finance concurrence."

Andaleeb Rani

SL — NO. 09 (GC) 18

05 Pages (4)

11/11/18

Scanned by CamScanner

5. **This circular supercedes the delegation of power in parcel leasing matters in item C-6 of circular issued by Transformation Cell of Railway Board 'Delegation of Powers' issued vide Board's letter No. 20017/Trans/01/Policy dated 18.10.2017.**

6. This issues with concurrence of Finance Directorate of Ministry of Railways.

7. This instructions will come into force with immediate effect.

8. Please acknowledge receipt.

Andaleeb Razi 11/01/18
(S.M. Andaleeb Razi)
Director Freight Marketing

No. 2017/TC(FM)/10/28 Rail Bhavan New Delhi – 110 001, dated **11.01.2018**

Copy forwarded for information to :

1. The Principal Financial Adviser, All Indian Railways.
2. The Deputy Comptroller & Auditor General of India (Railways), Room No. 224, Rail Bhawan, (36 copies).

11/1/18
For **Financial Commissioner/Railways**

No. 2017/TC(FM)/10/28 Rail Bhavan, New Delhi – 110 001 dated **11.01.2018**

1. The Principal Chief Commercial Manager, All Indian Railways.
2. The Principal Chief Operations Manager, All Indian Railways.
3. The Chief Passenger Traffic Manager, All Indian Railways.
4. The Chief Commercial Manager (FM), All Indian Railways.
5. CAO/PTS, Northern Railways, IRCA Building, New Delhi.
6. The Managing Director / Chief Commercial Manager, Konkan Railway Corporation Ltd., Belapur Bhawan, Plot no. 6, Sector-11, CBD Belapur, Navi Mumbai – 400014.
7. The Managing Director, Centre For Railway Information System (CRIS), Chanakyapuri, Near National Rail Museum, New Delhi.
8. Director General, National Academy for Indian Railways, Lalbaug, Vadodara - 390004, Gujarat.
9. Director General, Indian Railways Institute of Transport Management, Hardoi By-pass Road, P.O. Manak Nagar, Lucknow – 226 011 Uttar Pradesh.
10. AM(Traffic), AM(Commercial), AM(Mech.), Adv.(F), Adv.(Vig.), Adv. (Chg), EDPM, EDPG, EDTC(R), EDV(T), ED(FC), EDME(Chg.), DF(C), Dir (Chg.), Dir (Punct.) in Railway Board for information please.
11. PSO/Sr.PPS to CRB, FC, MT, ME, M(RS), M(Tr.), MS and Secretary, R.Bd. for kind information of CRB, FC, MT, ME, M(RS), M(Tr.), MS and Secretary.

SL — NO. 09 (FC)18
05 pages (5)

Andaleeb Razi 11/01/18
(S.M. Andaleeb Razi)
Director Freight Marketing

Scanned by CamScanner