



कार्यालय
व. मंडल यांत्रिक इंजीनियर
वाल्तेरु मंडल

Office of the
Sr. Divisional Mechanical Engineer
WALTAIR DIVISION

सं./No: WMT/16/Running Room/DMNJ/LOA/ 1769

दिनांक/Date: 21.04.2016

To
M/s GRR Security & House Keeping Services
D No 30-4-12, Krishna Gardens,
Dabagardens, Visakhapatnam 530 020.

(Letter of Acceptance)

Dear Sirs,

Sub : Maintenance and providing service for 16 bedded running room at Damanjodi and loading/unloading of line Boxes of loco pilots and guards.

Ref : Tender Notice No WMT/16/Running Room/DMNJ dated 08.02.16.

Your tender offer dated 21.03.2016 submitted by you without any deviations/special conditions for the above mentioned work has been accepted by the competent authority with the following rates, terms and conditions :

Description of the work	Unit	Qty	Estimated Rate	Value for 02 years
Schedule A - Provision of the services of Housekeeping, Cooking & allied activities, General Servicing & Caretaking, Gardening and loading & unloading of Driver and guard line boxes etc with adequate manpower.	Month	24	1,56,086.80/-	37,46,083/-
Schedule B - Provision of Subsidized cooked meal	Nos	34310	41/-	14,06,710/-
Schedule C - Provision of Subsidized breakfast	Nos	11680	41/-	4,78,880/-
Schedule D -Supply of cooking gas cylinder (Commercial Type 19.5 Kgs)	Nos	168	1264/-	2,12,352/-
Schedule E - Washing of linen				
E-1 : Washing & Pressing of One linen set	Nos	12410	7.50/-	93,075/-
E-2 : Dry cleaning of Woolen Blanket	Nos	64	16/-	1,024/-
E-3 : Washing of Mosquito net	Nos	384	3.50/-	1,344/-
Schedule F : Miscellaneous				
F-1 : Cleaning items, disinfectants & consumables	Month	24	1200/-	28,800/-
F-2 : Supply of Newspaper & Magazines	Month	24	350/-	8,400/-
F-3 : Mosquito repellent machines	Nos	16	43/-	688/-
F-4 : Mosquito repellent liquid refills	Nos	96	43/-	4,128/-
F-5 : Petty repairs charges			Rs 20,000/-	20,000/-
Total Estimated Value for 02 years (in Rs)				60,01,484/-
Less Tender decrease 33.39%				39,97,588.49

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21/4/16

14. Meal coupon to be in printed mode in duplicate, Counter foils to be kept by contractor for counting and recording on daily basis. The individual occupants signature must be available on the counterfoils.
 15. Proper uniform to be supplied to all the staff working and the safaiwalas must get proper tools and equipment from day one.
 16. The kitchen staff and meal servers/bearers must have been medically examined as per the Tender schedule before engagement.
 17. The menu list for the subsidized meals (Lunch/Dinner/Breakfast) should be strictly as per Annexure A of the tender document.
 18. You must finalize the list of optional items as mention in Clause 2.4.2 of the tender document before commencement of the contract.
 19. Commencement of work : The ongoing work is due for completion on 12.05.2016. You must make all arrangements to commence the without fail from 00:00 Hrs of 13.05.2016.
 20. The monthly required quantity of Chemicals, consumables, cleaning agents mentioned at Annexure A-1 of the tender document should be deposited with the consignee as per clause 5.1 of the tender document.
 21. **Conditions of Contract** : The contract will be governed by General Conditions of the contract along with Special terms and conditions laid down in the tender document and accepted by you without any deviation.
 22. **You are responsible to ensure the compliance with the provisions of the Minimum Wages Act - 1948 to the staff engaged by you. The monthly salary paid to staff should be made through Bank and the details of the same to be submitted alongwith the monthly bills.**
 23. **Terms of Payment** : Payment shall be made on monthly basis. Bill paying authority is Sr. Divisional Finance Manager, East Coast Railway, Waltair. Sr. Divisional Mechanical Engineer is the bill passing authority. Payment will be made after standard deductions and Penalties as applicable based on the bills forwarded by CC/Loco/Damanjodi.
 24. **Penalties** : The penalties shall be levied as per the Penalty Clause 8.0 of the tender document.
 25. **Quantity Variation Clause** : The variation in quantities during the execution of contract shall be as per the Clause 16.14 of the tender document.
 26. **Price Variation Clause** : The Price Variation Clause is not applicable to this contract as the quoted value is below Rs 50 lakhs.
 27. **The list of registers as per Annexure-F shall be maintained by you.** On completion of any register, it should be handed over to CC/Loco/RGDA and new register to be opened. However if required you may keep a copy of the same.
 28. **RELEASE OF PAYMENT THROUGH ECS/NEFT** : You have to give consent in a mandate form for receipt of payment through ECS/NEFT as given in the tender document.
 29. The agreement in question is being prepared in this office, which should be signed by you after submission of the Performance Guarantee.
 30. Until a formal agreement is prepared and executed, this letter will constitute as a binding contract between Railway and your organization.
 31. Please submit the necessary labour license for engaging contract labour in connection with this work. You have to abide by the contract labour (regulation and abolition) Act, 1970. All rules, regulations and amendments thereto that may be made from time to time are binding on you in respect of this contract.
- Kindly acknowledge the receipt of this letter.**

Copy to :

1. OS (G) for kind information of DRM and ADRM.
2. DME/KK line & CC/Loco/DMNJ for necessary action.
3. Chief Vigilance Officer(T)/ECoR
4. Sr.DAO/WAT for information.

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M. Zill
12/5/16
Divisional Railway Manager (Mech.)
ECoR/Waltair
for and on behalf of President of India

M. Zill
12/5/16
Divisional Railway Manager (Mech.)
ECoR/Waltair