

Paper-I consists of two parts- Part-I and Part-II. Maximum marks for Part-I is 50 (fifty) and for Part-II is 100 (one hundred). Part-II has two sections-Section A for 50 (Fifty) marks and Section B for 50 (Fifty) marks.

Instructions to Candidates

1. Do not write your Roll Number or Name anywhere inside the answer book. Your Roll Number should be written only on the top sheet of the answer book or extra sheets, if any, at the specified space.
2. Write the answers either in English or in Hindi.
3. Ensure using only such extra sheets and answer books which are signed by the officer-in-charge.
4. Submit your answer book along with the extra sheets.

NB: Name, Roll No. or signature should not be recorded anywhere in the answer sheet/additional sheets, or else candidature is liable to be forfeited.

Part-I

GENERAL KNOWLEDGE AND ENGLISH LANGUAGE

(Max. Marks: 50)

Answer all the questions.

Q 1 Expand the following (**Any Five**) :-

(5)

- | | | | | |
|----------|------------|-----------|-----------|-----------|
| (a) RAM | (b) RITES | (c) RADAR | (d) NCERT | (e) PSLV |
| (f) UNDP | (g) MODVAT | (h) WMO | (i) WWW | (j) VIRUS |

Q 2 Name the authors of the following books (**Any Five**) :-

(5)

- | | |
|-----------------------------|------------------------------------|
| (a) Interpreter of Maladies | (b) Satanic Verses |
| (c) Essays on Gita | (d) A Suitable boy |
| (e) God of Small Things | (f) A Murder on the Orient Express |
| (g) Five plus Some One | (h) Wings of Fire |

(2)

Q3 Explain the concept of Rajbasha and its implementation? In what zone does East Coast Railway fall and what steps are taken to implement? (10)

Q4 Match the following: - (5)

- | | |
|--------------------|---------------------------|
| A) Fatehpur Sikiri | 1) Sir Walter Scott |
| B) Man of Iron | 2) Sachin Tendulkar |
| C) Wizard of North | 3) Sardar Vallabhai Patel |
| D) God of Cricket | 4) Napoleon Bonaparte |
| E) Man of Destiny | 5) Akbar |

Q5 Answer the following (Any Five) : - (5)

- (a) Which is the second largest planet?
- (b) Who is considered to be the father of Indian Cinema?
- (c) Name the first Indian to win the "Man of the Match" award in a world cup?
- (d) Where is Marine National Park situated?
- (e) Where and when will the next Olympics be held?
- (f) Who painted the "Last Supper"?
- (g) As being advertised what is the present Tiger population in India?
- (h) Where is the tallest building in the world?

Q6 Write the Antonyms of the following: - (5)

- a) Vice
- b) Sacred
- c) Humble
- d) Miserable
- e) Loud

Q7 Write the word similar to the following: - (5)

- a) Shudder
- b) Relax
- c) Palatable
- d) Mutiny
- e) Feasible

Q8 Correct the following sentences (5)

- a) I prefer coffee than tea.
- b) I am sick since last Monday.
- c) He is working under the Ministry of Railways.
- d) The sceneries of Kashmir are worth seeking.
- e) One must love his country at all time.

(3)

Q9 Elaborate the following in your own words (not exceeding 20 words) [Any one] (5)

- a) A bad worker always quarrels with his tools.
- b) Honesty is the best policy.
- c) To err is human, to forgive is divine.
- d) Where there is a will there is a way.

Part-II

Section A

General Principles of Government Accounting & Audit with special reference to Railways 50

Answer any two questions. Each question carries equal marks

Q1 What are known as linking heads? Why are they operated in Railways and what purpose do they serve? What balance does each head have? 10

Explain each one of them in detail along with all the set of journal entries and how are they cleared? 15

Q2 (i) What are the different communications received from Audit? Explain in detail the procedure involved in dealing with a "Draft Para"? 20

(ii) What are the differences between a Draft Para and an Audit Para? 05

Q3 Write short notes on any five of the following: - 25

- | | |
|-------------------------------|---|
| A) Consolidated Fund of India | B) Dividend payable to General Revenues |
| C) Test Audit Report | D) Public Accounts Committee |
| E) Block Account | F) Audit Special Letter |

Q4 (i) What is meant by Internal Audit? In what way does it differ from internal check? What is the scope of internal Audit on Indian Railways? 20

(ii) As per your opinion, has the same been implemented to the total satisfaction? 05

Section B

Books and Budget including Traffic Book

Answer any two questions. Each question carries equal marks

Q1 Write short notes on any five of the following: -

50 Marks
25

a) Re-appropriation of Funds	d) Cashier's Cash Book
b) Approximate Account Current	e) General Books
c) Budgetary Control	f) Focal Point Bank

(4)

Q2 Distinguish between any five of the following: -

25

- 1) Budget Order and Expenditure Order
- 2) Station Balance Sheet and Accounts office Balance Sheet
- 3) Approximate Account Current and Actual Account Current
- 4) Finance Accounts and Capital & Revenue Accounts
- 5) Annexure J and K of Appropriation Accounts
- 6) Transfer Railways and Transfer Divisional

Q3 What is Traffic Book? Describe in detail as to how it is posted and what purpose it serves?

Also indicate how the accuracy of Part A is established?

25

Q4 (i) Describe the procedure to speed up the Reconciliation of Cheques and Bills and Remittance into Bank?

15

(ii) State briefly what are the main checks exercised by the Accounts Office on the functioning of the Cash Office.

10

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