

EAST COAST RAILWAY

Office of the General Manager
1st Floor, South Block
Rail Sadan, CSpur,
Bhubaneswar-17
Date:10-08-2012

No: ECoR/GA/Qtrs. Allotment/Ty-V & IV/463

To
All PHODs/ CHODs
CWM/MCS
ECoR/BBS.

Sub:-Application for Railway Accommodation in prescribed format
Ref:- CPO office L/No ECoR/Pers/R/Rly Qtrs/32 Dtd.
18/04/2012. (Enclosed)

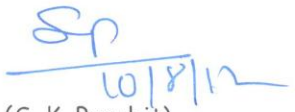
In context of above subject, it is to intimate that, vide CPO office letter under reference it was mentioned to apply for railway accommodation in prescribed format.

But this office has been receiving applications of officers addressed to SDGM in plane format.

So, it is requested that, wide publicity may please be done among the officers of East Coast Railway HQs and MCS unit to apply for railway accommodation in prescribed format.

A copy of the prescribed format is enclosed herewith for record and reference. The same format will be uploaded in the east coast railway website soon and Officers applying for railway accommodation may also download the format from website.

Encl: As above.


(S. K. Purohit)
Dy. General Manager

**PROFORMA FOR REGISTRATION FOR ALLOTMENT OF GOVERNMENT
RESIDENTIAL ACCOMMODATION**

1.	Name	
2.	Designation	
3.	Department	
4.	Pay scale & Pay	
5.	Grade Pay	
6.	Date of initial appointment	
7.	Present Place of posting	
8.	Date of posting in present place/unit	
9.	Entitlement of Type of Quarter	
10.	Type of Quarter for which present application is made	
11.	Status of accommodation at previous place of posting.	
12.	Whether having house in name of self/wife/husband/dependant child/children at present place of posting	
13.	If, yes (as above) monthly income from such house.	

The above information have been furnished by me is true and correct to the best of my knowledge and belief.

Date:

Place:

Signature of Employee

