

EAST COAST RAILWAY

General Manager's Office
Rail Sadan,
Chandrasekharpur,
Bhubaneswar-17.

No. ECoR/GA/Transit & Qtrs/ Policy/397

Dtd: 20/07/2012.

To,
All PHOD/CHOD
East Coast Railway
Bhubaneswar

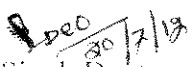
Sub: Policy for allotment of Transit Quarters in favour of officers at ECoR/HQ/BBS.

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Enclosed please find herewith a copy of a policy on allotment of transit accommodations in favour of officers at ECoR/HQ/BBS, which has been approved by General Manager.

In connection with the above it is requested to give it wide publicity among the officers of your department.

Encl: Copy of Policy on allotment of Transit Accommodation.



(A.K. Singh Deo)
Sr. ADGM
For General Manager

- Copy to: 1. Secy. to GM for kind information of General Manager please.
2. Sr. System Manager(IT) with a request for making arrangement for uploading of both Quarters policy and Transit Policy in the East Coast Railway website.


For General Manager

POLICY GUIDELINES ON TRANSIT ACCOMMODATION

1. Transit-cum-ORH accommodation will be allotted only to Officers desirous of taking Railway quarters.
2. Transit-cum-ORH at Rail Kunj shall normally be allotted to Officers of the grade of JAG & above and that at Rail Vihar be allotted to Officers of the grade of SS/JS.
3. While applying for Transit accommodation the officer concerned has to apply for quarter accommodation also along with the application for Transit accommodation. The officer can mention preference for a particular colony/area i.e Rail Kunj, Rail Kutir, Duplex or Rail Vihar etc. However, once Railway accommodation at any location is allotted (which may not have been preferred/opted by the officer concerned), the concerned officer has to vacate the transit-cum-ORH accommodation.
4. Officer staying in the transit-cum-ORH after getting regular Railway quarter accommodation, has to vacate the transit-cum-ORH within a period of 15 days from the date of allotment of quarters, failing which stipulated damage rent will be levied on the concerned officer.
5. This policy is applicable to the existing occupants also.
6. No departure from the above policy will be permitted without the specific approval of General Manager.


13.7.12
उप महाप्रबंधक
Dy. General Manager
पूर्व तट रेलवे, भुवनेश्वर
East Coast Railway, Bhubaneswar