

**APPLICATION FORM FOR ALLOTMENT OF ACCOMMODATION  
IN THE HOLIDAY HOME AT \_\_\_\_\_**

1	Name of the employee <i>(Block Letters)</i>	:	
2	Designation	:	
3	Place of work / Section/ Unit	:	
4	Division / Unit	:	
5	Date of Appointment	:	
6	Scale of Pay	:	
7	Rate of Pay	:	
8	Residential Address	:	
9	Telephone No. / Mobile No.	:	
10	Holiday Home needed	:	From: _____ to: _____

11 Particulars of persons for whom a suit in Holiday Home is required

SI	Name	Relationship	Age
		Self	

**DECLARATION**

I do hereby declare that the above persons are not suffering from any contagious diseases and I agree to pay the cost of Railway articles, if any lost during my stay at the above Holiday Home.

1. I have not been allotted Holiday Home at PURI in the past one year.
2. I will not accommodate more than 5(Five) members in the Holiday Home allotted to me.

Date:.....

Place: .....

Signature of the applicant

Forwarded for necessary action please.

Date: .....

Signature of Supervisory Official

Office Seal